



**BALIRAM PATIL ARTS, COMMERCE AND  
SCIENCE, COLLEGE, KINWAT  
DIST- NANDED (MS)**



**GRIEVANCES REDRESSAL POLICY**

## **Grievances Redressal Policy**

To address the grievances of the students, parents and others, as per All India Council for Technical Education (UGC) regulations regarding the establishment of Mechanism for Grievance Redressal in institutions, Grievance Redressal Committee (GRC) is formed in the college. The objective of GRC is to develop a harmonious educational environment in the institute.

### **Composition and Tenure of the Committee**

- The committee shall comprise of a Chairperson, Convener and two other senior teaching faculty members.
- Principal of the college shall be the chairperson.
- Members of the committee shall be nominated by the chairperson for a tenure of two years.
- Out of three (including convener), one member shall be female and other from SC/ST/OBC category.
- A representative from among the students of the college to be nominated by the chairperson as special invitee.

### **Scope of the grievances**

#### **Grievances may be related to any of the following matters:**

- Academic Matters – Issues related to assessment, attendance, marks, and other examination related matters etc.
- Financial Matter – Issues related to charging of fees, scholarships and payments
- Administration Matters – Issues related to infrastructure, basic amenities, sanitation, transport or victimization
- Harassment and Ragging by colleague students or teachers etc.

### **Grievance receiving mechanisms**

Anyone with a genuine grievance may lodge their complaint to GRC along with necessary documents, if any. The grievance shall be reported by using any of the following modes:

- Report submission in person by approaching the chairman of the Committee
- Writing to “The Chairman, Grievance Redressal Committee

### **Grievance redressal mechanism**

- After the receipt of the application from the aggrieved, the chairman of GRC shall fix the date, time and venue of the meeting after having a discussion with the members.
- The meeting shall be scheduled within ten days of receipt of the application.
- All relevant papers shall be circulated as hard / soft copy to all the members on or before the date of the meeting.
- After fixing of the date of the meeting, a hard copy of the notice must be sent to the applicant to be present in the meeting and convey his or her grievances before the Committee and the acknowledgement of receipt would be placed on record.
- In case of a minor student (applicant), the student may be accompanied by his or her natural / legal guardian (either father or mother). No other person shall be allowed to the meeting.
- The Committee members are expected to deliberate upon the case, the grievance of the applicant and the rules laid down by the institute. The brief facts, evidences and final recommendations by the Committee members shall be recorded in the format of minutes of the meeting.
- The minutes shall be circulated to all the members of the Grievance Committee for their signatures.
- The decision of the Grievance Committee shall be communicated in writing to the applicant at the earliest.

## **Appeal**

- The applicant shall have the right to file an appeal to the Ombudsperson within 15 days from the date of the written communication of recommendations of the committee.
- The applicant shall send written communication to the college conveying his desire to file an appeal to the Ombudsperson. The college shall place the appeal along with all relevant material before the Ombudsperson and inform the applicant accordingly. The Ombudsperson shall within a reasonable time decide the appeal. Final decision would be communicated to the applicant by the college.

## **Organization wide awareness**

### **Awareness among stakeholders is created by**

- Organizing awareness programs
- Displaying the grievance registration mechanism on
- Web site
- Posters in prominent places of the campus

## **Grievance Redressal Committee**

Grievance Redressal Committee (GRC) is constituted for the redressal of the complaints reported by the student/parent/employee of the college with the following objectives:

- To provide the students access to immediate, hassle free resource to have their grievances redressed.
- To uphold the dignity of the college by promoting cordial Student-Student/ Student-Teacher/Teacher-Teacher relationship.
- To ensure that the views of grievant and respondent are respected and that any party to a grievance is not discriminated or victimized.
- To ensure a fair, impartial and consistent way for redressal of various complaints lodged by the stakeholders.

<b>S.N o.</b>	<b>Name</b>	<b>Designation &amp; Department</b>	<b>Role</b>
1	Dr.S.K Bembrekar	Principal	Chairman
2	Ms.M.K.Jinipelliwar	Ass.Professor,	Convener
3	Mr.R.M.Nemmaniwar	Assoc.Professor ,	Member
4	Dr.S.L.Diwe	Asst.Professor,	Member
5	Ms.Y.N.Kumre	Clerk	Member
6	Dr.G.S.Wankhede	Asst.Professor	Member
7	Ms. Anjana jadhav	Student B.A.T.Y.	Member, Special Invitee

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आज दि. १०.८.२०२१ रोजी महाविद्यालयाचे प्राचार्य डॉ एस के. वैवरेकर यांच्या अद्याहोतेरवाली तकार निवारण सामितीनी बैठक कुठाके ३.०० वाजत महाविद्यालयात रोपल झाली.

सहरिल बैठकीत सवनिमते खालील प्रमाणे प्रद्यावर कर्याची कठीन प्राची यंगलवतावणी करव्याचे झाले.

- १) विद्यार्थ्यांकडून तकार अर्ज इविकारणे
- २) विद्यार्थ्यांकडून झालेल्या तकारी सोडविठी
- ३) तकार पेटी वसविठी.
- ४) तकार निवारण सामिती प्रमाणवती कृ. व ईमेल तथार करणे
- ५) विद्यार्थ्यांसाठी तकारीरिके प्राचार्य आंच्या आदेशानुसार कार्यवाही करणे. जादी.

GMM

Principal

Baliram Patil College  
Kinwat Dist. Nanded

उपाध्येयतांच्या घाटा-२)

- १) प्रा. डॉ. पंजाब शेरे - Present
- २) प्रा. ममता जोगपेंडीवार - Not
- ३) किमती यमुना (कुमार) - Present
- ४) प्रा. विजय खुपले - Not
- ५) डॉ. प्रज्ञा घोडवाडीकर - Present

आज दि 12-2-2022 रोजी प्रशान्तियाची प्रत्या  
डॉ. एस. के. बैंकरकर यांच्या अध्यक्षतेरवाली 'तकार  
निवारण सामितीची बैंक फू-टीके २.०० वर्षात'  
प्रशान्तियालयात मंपल शाळी

शाली बैंकाती खालील प्रधान चर्चा घेणे  
याची अमल वावडी करूयात आली.

- 1) तकार अर्ज इव्वारलेले शाहेत.
- 2) विद्यार्थ्यांनुन जालेल्या तकारी सोडाविल्या
- 3) तकार घेयी कसविभ्यात आली.
- 4) तकार निवारण सामितीतील असावत  
ई-मेल न अमावरी करूयात आली
- 5) विद्यार्थ्यांपासून जाली असल्याची वाचाचील्या  
जादेशानुसार मोरविभ्यात घेणील घर्ये दरम

उपायी तोंड्या शहर्या

Principal  
Baliram Patil College  
Nanded.

- 1) प्रा. डॉ. पंजाब शेरे - *प्रभास*
- 2) प्रा. ममता जोगपेळ्यावार - *प्रभास*
- 3) जीमती अमूला उमरे - *प्रभास*
- 4) प्रा. विजय खुपसे - *प्रभास*
- 5) प्रा. डॉ. पृष्ठा धारवाडीकर - *प्रभास*

आज दिनांक 15.9.22 रोजी महाविद्यालयाची प्राचार्य डॉ. एस.कृ. बंबरकुर यांच्या अस्थायी अधिकार निवारण समितीची बैठक संपल्ल झाली. महाविद्यालयात कोणतीही तकार आली - आली सोडविहाराचे कार्य कुणी जात. विद्यार्थ्यांना शिक्षण लागून घांना वाद-विवाद न उरता आणि 1.शिक्षण घावे आ कुरीता सर्वानुभाव आलीले मुहम्मदवर्ताचा उरोगात आले.

- ① आलीली तकारीची निवारण करा.
- ② तकार लोकांनी स्वरूपात घो.
- ③ तकार निवारण समितीचा निर्गम हा आविष्कार करा.
- ④ निवारणाचा तकार सभजागून सांगा.
- ⑤ विद्यार्थ्यांनी तकाराची विषयी लेखी डॉ. कुरावीवर
- ⑥ घावे निवारण समितीने करा.

गम्म  
प्राचार्य

व्यापारांना पाटील महाविद्यालय  
किंजपट जिं गाढेड

### उपासनेतीन

- ① प्राचार्य डॉ. एस. कृ. बंबरकुर - गम्म
- ② उपप्राचार्य डॉ. गजानन वानस्पति -
- ③ प्रा. ममता जोनपेट्टीयार - गम्म
- ④ प्रा. डॉ. पंडाय शेरी - गम्म
- ⑤ प्रा. विजय चूपसे -
- ⑥ प्रा. डॉ. प्रद्युम्ना घोडवाडीकुर - गम्म
- ⑦ घमुना कुमरे - गम्म

આજ દિનાંક 17.11.2022 રોજિ મહાવિશ્વાલયાચે પ્રાચયા  
અ. એસ. કે. બેવરોઝર ચાંદ્મા જિલ્લાસંચાલી તકાર નેવારગ સમિતી  
બાંદું સેપન્ન સોલી. ચા બાંદુંને સર્વાનુમતી રૂાલીલ રૂાન્દ  
બોંમાન જાલે.

- ① વિદ્યાર્થીન્યા તકારારીચી નેનારો કરો.
- ② વિદ્યાર્થીની જાળીન્યા તકારારીચિર નિર્ધિં રૂં.
- ③ તકાર પરીતિલિંગ તકારારીચિર ચચ્ચી કરો.
- ④ તકાર નેવારગ સમિતિમંડળો વિદ્યાર્થીના સરદય  
કરીન દો.
- ⑤ નેદ્યાનાં માર્ગદર્શિ કરો.

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પ્રાચયા

બ્લોરામ પાટીલ મહાવિદ્યાલય  
કિનવટ જિ બાંદું

અપાસ્પેલ

- ① પ્રાચયા અ. એસ. કે. બેવરોઝર
- ② પ્રા.ડા. પંજાસ શોર
- ③ પ્રા. મહતા જોનપેલ્લાવાર
- ④ પ્રા. વેજાય રાજુપસે
- ⑤ પ્રા.ડા. પણી ધારાડાસી
- ⑥ અભિનતી રમુના કુમારી

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## Meeting - ③

The meeting of Women's grievance cell was held on 29/07/2021 in the presence of Dr. S. K. Bembrekar and the members of the Committee. The meeting saw deliberations on fulfilling the demands of girl students and the probable extra provisions for the girls to make their stay in the college comfortable.

The following matters have been discussed in the interaction.

- ① Separate reading room for girls
- ② Installation of vending machine
- ③ Clean and pure drinking water facility
- ④ Separate parking zone for women

The following members graced the meet through their presence:-

- ① Dr. S. K. Bembrekar SKB
- ② Shri. R. K. Hemmaniwar
- ③ Ms. M. K. Jonipelliwar MKJ
- ④ Dr. S. L. Diwe - SLD
- ⑤ Smt. Y. N. Kumre YNK
- ⑥ Dr. G. S. Wankhede GSW

SKB  
PRINCIPAL  
Baliram Patil College  
Kinwat Dist. Nanded

Principal

The meeting of women's grievance cell was held on 08/04/2021 under the chairmanship of Hon. principal Dr. S.K. Bembrekar. The problems reported by the girl students have been discussed and it is also decided in the meeting to take appropriate measures to solve the problems at the earliest.

Issue No① → unhygienic condition of Washrooms

- ② Dissatisfaction regarding Canteen facility.
- ③ Installation of Vending machine
- ④ Separate Reading room for girls.

The following members were present for the meeting

- ① Dr. S. K. Bembrekar SKB
- ② Dr. G. S. Wankhede GSW
- ③ Ms. M. K. Jonipelliwar MKJ
- ④ Dr. S. L. Diwe - SD
- ⑤ Smt. Y. N. Kumre YNK
- ⑥ Ashatai Kadam AK

The meeting of Women's grievance cell was held on 11/02/2021 in the presence of Hon. principal Dr. S. K. Bembrekar. The issues pertaining to Women working in the institution (Teaching and non-teaching) and girl students has been discussed at length and also deliberated on the measures to resolve the issues.

Issue No:- ① Dearth of Water-supply in Wash-rooms.

② unhygienic condition of Wash-rooms

③ Installation of Complaint-box.

The following members remained present for the meeting.

① Dr. S. K. Bembrekar GNM

② Ms. M. K. Jonipelliwar Ms

③ Dr. S. L. Diwe - Diwe

④ Smt. Y. N. Kumre. Y.N.

⑤ Ashatai Kadam. Ashatai

GNM  
PRINCIPAL  
Baliram Patil College  
Kittwar Dist. Nandur  
Principal  
(B. P. College)

## **1. Implementation of guidelines of statuary of regulatory bodies**

The institution has a transparent mechanism for timely redressal of student's grievances including sexual harassment and ragging cases. The system to register the student grievances is to be registered by offline. For the possible case of women sexual harassment in campus, the mechanism will be dealt according to the rule of Hand Book Of Sexual Assessment Of Women At Work Place Act 2013 however there is no such case in the campus.

## **2. Anti Ragging**

For the possible case of ragging in the campus the mechanism will be dealt according to the rule of UGC, HRDC, Govt. of India. However there is no such case on the campus, regular meetings are organized on the campus. Anti ragging committee is constituted, this committee has members of administrative officers and the teachers of the college. This committee is constituted according to the rule of UGC. The aim of the committee is to take steps such that there does not become any case of ragging and to discuss how to solve this type of problem, if any. This committee also gives the suggestions to deal the case if any this committee organizes awareness program of Anti Ragging.

The institution takes care that there does not become any case of sexual harassment. The institution awareness program like international women's day, lectures etc.. Regarding women's security the institution arranges lectures to girls and boys students on sexual harassment.

## **3. Grievance / Discipline Committees**

Grievance cell and discipline committee deals with to solve the cases of student's grievances. The student can register their complaints by offline method however there is no case registered till date regarding this issue. The students put a complaint letter in the complaint box or direct meet to the principal to solve the issue.